University of New Mexico Hospital

Req uest for Proposa ls

Add endum No. 1

RFP Project Name and Number:

P493-24

Vision Employee Plan

Due Date: May 1, 2024, 2:00 p. m. MST

The time and date proposals are due shall be strictly observed.

Name of Pr ocur ement Spec ialist:

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See Below

RFP P493-24 Vision Employee Plan
Addendum 1
1. How long has the coverage been with the current carrier? What was the original effective
date of the plan? Answer: Since 2000
2. What are the current employer contributions? Answer:$0, this is a 100% voluntary plan.
3. Are booklets, SPDs, or certificates available describing the current plan design? Plan
documents are necessary to properly understand the current plan provisions and details.
Answer: Please see attached PDF Evidence of Coverage.
4. Have there been any plan design changes over the past 36 months? Answer: No If so,
please provide the details and dates of any change(s). If the rates were impacted, please
provide details. Answer: no changes.
5. Is the vision plan frequency calendar year or data of service? Answer: Date of service/rolling
12 months
6. Please provide the last 36 months of paid premium and paid claim experience on a monthly
basis with the following items: Answer: This information will not be provided. This is a fully
insured contract and we do not have that information. You were provided the monthly lives
for 2023. o Premium o Paid claim dollars o Employee Lives
7. Is a recent billing invoice available including the lives and current rates? Answer: No. The
group is self-billed, an invoice is not produced.
8. Our best practice for executing proposal documents is using an electronic signature of an
authorized signer. Are you willing to waive the ink signature requirement? Answer: Yes 9 Please advise if the references must be new to VSP within the most recent 3 years?
Answer: A current client, or a long-time client or a new one.
10 Please confirm line spacing. There is a reference to spacing of 1.5 in section 2.2 and

13 Please confirm where in the table of contents UNM Hospitals would like Exhibit N
included? Answer: After M in alpha order.
14 Section II. Proposal Copies and Format/Exhibit B Organization of Proposal – Please
confirm which format vendors should follow when submitting a proposal. Answer:
Exhibit B
15 Please confirm where the following exhibits should be included in the proposal
submission?
a. Exhibit N
b. Exhibit O
c. Exhibit P
d. GEO – Network Access
Answer: Place in alpha order.
16 Please confirm if the above listed exhibits N, O, P and GEO Access are included in the
100 page limitation? Answer: Confirmed
17 Please confirm UNM Hospitals is okay with electronic versions of documents remaining
in native form (i.e. xls) however when printed in binder format they will be included as
PDF format? Please note, this is a limitation with the printing service utilized. Answer:
Yes Confirmed
18 Exhibit N – Questionnaire Tab, Q9 – RFP states we cannot alter any documents (i.e.
format, insert lines), however this question is requesting 3 references and there is only
space for a single reference. Please advise how this question should be responded to?
Answer: You may add rows for the references.
19 Exhibit N – Questionnaire Tab Q27 – Sample Reports – Please confirm if sample reports
are included in the 100 page maximum? Answer: Yes confirmed
20 Please confirm if additional samples requested, such as reports, are required to be page
numbered? Answer: Yes confirmed.
21 Can you please provide monthly claims and premium for the past 24 months? No. This is
fully insured and we do not receive monthly claim and premium information.
22

30 Would the group be interested in seeing any plan enhancements made to the benefit
design, or should we strictly match what is in place today? Answer: