University of New Mexico

Hospitals

Request for Proposals

Addendum No. 1

UNMHS RFP P393-19-AUDIT SERVICES FOR CODING AND BILLING

General Questions:

1. Anticipated award date? **Answer:** Within 3 months.
2. Anticipated review frequency (annual, semi-annual, quarterly)? **Answer: The Audits will be assigned on an as needed basis. Audits will be requested by UNM Health System. UNMH has not established scope, volume or frequency of audit work. Typical audits may include review of facility and professional fee documentation, coding, and billing.**
3. Anticipated number of vendors to be awarded? **Answer: One vendor will be awarded.**
4. Is there an incumbent vendor? **Answer: Yes.**
5. What billing system(s) are used by the facilities included in the SOW? **Answer: See answers to 41, 42, and 43.**
6. What is the volume expectation per chart type? **Answer: The Audits will be assigned on an as needed basis. Audits will be requested by UNM Health System. UNMH has not established scope, volume or frequency of audit work. Typical audits may include review of facility and professional fee documentation, coding, and billing.**
7. Are any encounters included in the review subject to pre-bill review? If so, what is the expected turnaround time? Audits include pre-bill. **Answer: Our expectation would be 60 days, however, may vary based on the nature and scope of audit services.**
8. What time cadence is expected for audit, education, and re-audit, etc.? If so, what is the expected turnaround time? **Answer: Audits include pre-bill. Our expectation would be 60 days, however, may vary based on the nature and scope of audit services.**
9. Does UNM require contractor to use a vendor management system (e.g. Vendormate)? **Answer: Yes. UNMH uses Vendormate.**
10. What components of the SOW work can be provided remotely? **Answer: Our expectation is that the work will be conducted remotely. We may request the auditor to present deliverables or education on-site.**
11. Must education be delivered on-site or can it be delivered via Web-Ex? **Answer: This will depend on the department that will be audited. Some audits may request on-site education.**
12. What does Extended Price mean? **Answer: This is the cost per hour per your staffing team times the hours to complete the scope. E.g. Principal consult at \$XXX/hour times XX hours equals extended cost.**
13. p.10 - 2.3 - This engagement may include the preparation of one or more written reports to UNMHS, as well as assistance in preparing reports or analyses to be submitted to UNMHS and/or certain external parties.

    16. 1 Are there specific requirements for the type of data/analyses to be included in written reports? **Answer:**

35. How many coders will be included in the audit? **Answer: Audits will be requested by UNM Health System. UNMH has not established scope, volume or frequency of audit work.**
36. The RFP indicates professional and facility services as part of the audit. Is this an audit of physician

51. Will t