

We ask you to submit certain **supporting documents** along with your application for UNM or Out-of-County Care. That's because we need to confirm –

- Who you are (identity)
- Where you live (address)
- How much money you make (income)
- How much money you have in your bank and investment accounts (assets)

UNM Hospital Financial Assistance will review your application and supporting documents and let you know if they need any other documents from you.

## Who You Are (Identity)

We will ask you for 1 of these documents for **each person in your household**. These documents help us verify your identity and the identity of everyone

If you don't have any of the documents listed, let us know. We will work with you to find another document to meet the proof of identity requirement. Remember, you do **not** need to have U.S. citizenship or a certain immigration status to qualify for UNM Care or Out-of-County Care.

## Where You Live (Address)

We will ask you for a document with your name and address on it. If you are applying for UNM Care, it should show that you live in either Bernalillo County or Sandoval County. If you are applying for Out-of-County Care, it should show that you live in another New Mexico county (not Bernalillo or Sandoval). **You only need one of these documents for the whole household.** We will accept any of the documents listed below (copies only please).

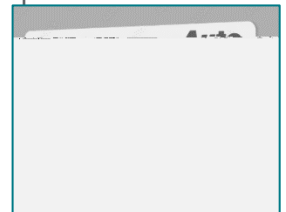
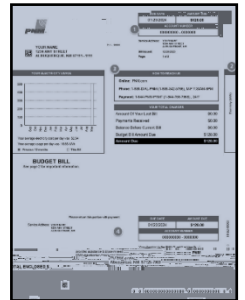
- Pay stub
- Car insurance
- Utility bill (electric, gas, water, phone, internet)
- Lease, mortgage, or property tax document
- Other bill or statement
- Proof of enrollment of self or child in an educational institution
- Income tax return
- Social Security, disability, pension, or retirement document
- Statement from a case worker, community health worker, healthcare provider, or community agency who knows you and your situation

If you don't have any of the documents listed above, let us know. We may be able to work with you to accept different documents.

## How Much Money You Make (Income)

We will ask you for documents to show how much money you and everyone in your household earns in a month. We will accept any of the documents listed below (copies only please).

- Pay stubs
- Income tax return
- Letter from employer stating your monthly income
- Direct bank deposits
- Letter or copies of checks from Social Security, Worker's Compensation, Veterans Affairs, or Bureau of Indian Affairs



## How Much Money You Make – continued

- Self-employment bookkeeping records
- Statement from a case worker, community health worker, healthcare provider, or community agency who knows you and your situation

If you are homeless, in bankruptcy, or receiving SNAP, TANF, or WIC benefits, you don't need to submit proof of income documents.

If you can't prove your income, or you don't earn an income, you can write a statement saying that. Your statement should say how you pay for daily



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## What if I don't have the supporting documents?

If you don't have these supporting documents, please talk to us! We are willing to work with you to find a solution.

UNM Care or Out-of-County Care may approve other documents that are not listed here.

## What if I have questions or need help?

### Visit us –

Main Financial Assistance Office  
1131 University Blvd, Suite D  
Albuquerque, NM 87102

**Call us** –505 272-2521

### Go to our website –

For more information, our full Financial Assistance Policy, and translations of these documents, please go to our website—

<https://unmhealth.org/patients-visitors/billing-insurance/>

You can also view the application for UNM Care and Out-of-County Care here. But you need to make an appointment to apply for either program. Please call 505 272-2521 to schedule your appointment with a Financial Services Representative.

